



**OFFICE SPACE REQUEST FOR PROPOSALS**

The Home Builders Association of Greater Cincinnati is interested in relocating its headquarters to another location. Retail location(s) that can be used for office space will be considered. **Bids are being accepted until May 31, 2010 for a lease or purchase.**

Preference will be given to space in proximity to the I-275 beltway from I-75 east to Wards Corner; I-75 north to Union Centre Blvd. and south to Sharon Road. Proximity to restaurants and easy access are a plus.

Approximate space needed---6,000 -7,000 square feet; onsite daily parking for up to 75 cars. Bids should be submitted electronically on this form to [buildingsearch@cincybuilders.com](mailto:buildingsearch@cincybuilders.com) or faxed to (513) 589-3211. Up to five (5) JPEG or TIF images per property may also be submitted with each proposal. A minimum of one photo is required with each property. Additional questions should be e-mailed to Dan Dressman at [ddressman@cincybuilders.com](mailto:ddressman@cincybuilders.com).

**Submitter Name**

**Company**

**Company Address/City/State/Zip**

**Day-time telephone**

DESCRIPTION (S)

**Property (s) /Location (s)**

**Square Feet**

**Purchase Price**

**\*Lease**

Property (s) /Location (s)	Square Feet	Purchase Price	*Lease

\*List details of lease terms below (i.e. build-out allowance, incentives, CAM fees, moving expenses, exclusions, etc.)